

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING
December 11, 2017
MEDIA ROOM
Immediately Following Special Meeting
School District of Albany
Mission Statement**

In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER** – The meeting called to order by Elliott at 7:01 p.m.

3. **ROLL CALL**

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Present
Barb Briggs	Present	Valerie Johnson	Present	Student Rep.	Present
Sherri Cleasby	Present	Adam Kopp	Present		

7 members present.

4. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ and Town Bank on **December 4, 2017** which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **December 8, 2017**.

5. **APPROVAL OF AGENDA** - Motion made by Cleasby seconded by Briggs to approve the agenda as presented. Motion carried 7-0.

6. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of November 13, 2017 as printed/amended.

A. **Financial Report:**

Approval of Expenditures – Monthly Check Report

November Receipts – All Funds \$381,256.76

November Expenditures – All Funds \$364,653.63

Checking Account Balance (as of 11/30/17) \$71,754.63

Investment Account (Max Safe) (as of 11/30/17) - \$4.58

State Investment Pool (as of 11/30/17) - \$8.23

Voided Checks: 82707, 82728,82735,82737,82738

Expenditure Comments

Short Term Loans

\$600,000 Operating = \$300,000 Principal due

Long Term Loans

\$50,000 Computer = \$33,333.33 Principal due

\$715,000 GO Qualified School Construction Note = \$250,000 Principal due

Motion by Kopp, seconded by Kubesh to approve the consent agenda. Motion carried 7-0.

7. **CITIZENS' REQUEST TO BE HEARD**

A. **Mandatory Volunteerism-** Carrie Snelson was present to voice her concerns for the mandatory volunteer hours for high school students to fulfill their graduation requirements. She sited her concerns. President Elliott explained the philosophy behind this requirement and the Board Policy regarding it. We thank Carrie for her time and presenting her concerns.

8. **CORRESPONDENCE**

A. **Student Council Report** –They have taken Christmas gifts to the Assisitive Living. Mrs. Gregerson commended them on the effort they put into making the gifts personalized for the individuals. The high school will be going to a movie on the Friday before Christmas break.

- B. FFA Report**-The new milk machine is working great and the students are purchasing the products from it. The food drive was successful. They feel it was their biggest year. They are planning an ice skating event to help bring members to the meetings. They sold approximately \$18,000.00 in fruit this year. Excellent job FFA!!!
- C. Community Center Report**-They hosted another successful Trunk or Treat this year, sun catchers will be made this month and they will be celebrating Christmas with the kids.
- D. Website Update**- Website banners have been updated, job postings and election notices have been added. The Sports Booster page had been updated along with all the calendars and the newsletter.

9. **TREASURER'S REPORT**

- A. Fund Balance Report**-Budget is completed and looks good. The Auditor will be here to go over the audit.
- B. Budget Status**
- C. Budget Notes and Comments**

10. **ADMINISTRATIVE STAFF REPORTS**

- a. Administrative Report**-Mrs. Gregerson updated the Board that Southwestern and Boscobel will be joining the 6 Rivers Conference. Ms. Schulz and Mrs. Gregerson attended a BTC Collaboration meeting and received a lot of information and support from that. The teachers took a PBIS survey, the admin team is working on creating a better flow for identifying and helping students through the CARE team, we celebrated American Education Week with making sure every student received something special to celebrate. Mr. Luba reported that the band students are enjoying being able to create harmony together. The 6th grade math students are improving, and some modification to how we deliver the ACT prep are being made. Several at risk students have improved grades. The middle school had their quarterly awards and a dance before Thanksgiving break. The elementary students had camo and blaze orange day and Pops assembly before Thanksgiving with Mrs. Gregerson as guest reader. We have had 5 new students enter since November 27th. Superintendent Vesperman reported that Brandon Lange placed first along with a first place team finish at the wrestling meet held last weekend. Congratulations Brandon and all E/A wrestlers. They are working hard on next year's scheduling, Infinite Campus training and staffing for next year. The Harlow Strong Fundraiser was a great success, thank you to Derek Doescher and everyone else involved in spear heading this great event.
- b. President's Report**- None

11. **REGULAR BUSINESS**

(I=Information, D=Discussion, A=Action)

A. Monthly Classroom Update – Alicia Russell

(I,)

Mrs. Russell updated the Board on the happenings in her classroom. She demonstrated the real care baby and child abuse babies. She stated that her Food and Nutrition is her most popular class. Foods I and II along with an International Culinary Arts class are offered. She also teaches Interior Design and Adulting 101 which teaches kids everyday living skills they will need after graduation. There will also be a Child Development Class offered next semester. Thank you Mrs. Russell for your great presentation and all you do for our students.

B. Audit Report – Shawn Roelli

(I, D, A)

A motion was made by Kubesh, seconded by Kopp to move this item to the end of the agenda. Motion carried 7-0.

C. State Report Card

(I, D, A)

Superintendent Vesperman updated the board on the State Report card. She will be having a specialist come in to go over this with her and will bring it back to the January Board Meeting. No action taken.

D. WASB Convention Registration

(I, D, A)

Any Board member wishing to go to this conference should let Suzi know this week. No action taken.

E. WASB Resolutions

(I, D, A)

This was information only

F. School Board Election Notice

(I, D, A)

Incumbents Kopp and Cleasby will seek re-election. Filing date for other candidates is January 9, 2018 at 5:00 p.m.

G. Hiring / Resignations / Retirement

1. Resignation (Tagala)

Motion by Kubesh, seconded by Johnson to accept the resignation. Motion carried 7-0.

At this time the Board was informed that the Auditor would not be attending the Board meeting tonight. This item is tabled until the January 8th Board meeting.

12. **BOARD MEMBER COMMITTEES**

- a. **Sunshine Committee Report** - Muffins will be purchased for staff for Christmas.
- b. **Technology Committee**- No report. Next meeting January 8th at 6:00 p.m.
- c. **Building and Grounds Committee** – Meeting on December 12th at 6:00 p.m. with contractors.
- d. **Strategic Planning** – Next meeting will be January 10th at 6:30 p.m.
- e. **Budget & Finance**- Nothing at this time
- f. **Collaborations** - None
- g. **Policy**- 1st draft is finished and sent to Neola. It should be finished by January 8th. Next meeting date is January 30th at 4:30 p.m.
- h. **Curriculum** – Meeting scheduled for February 7th at 5:45 p.m.

13. **BOARD MEMBER COMMUNICATION** – Future Agenda Items

- a. **Future Meetings** –
 - January 8, 2017- Regular Monthly Board Meeting
 - January 17, 2017 – Strategic Planning Meeting @ 6:30 p.m.
 - February 12, 2017- Regular Monthly Board Meeting
 - March 12, 2017 – Regular Monthly Board Meeting

14. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

A. Administrators Eval & Contract

Motion by Cleasby seconded, by Kopp to adjourn to closed session at 8:55p.m. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

7 Members present.

15. **RECONVENE IN OPEN SESSION** – Motion was made by Cleasby seconded by Johnson to reconvene into open session at 10:55p.m. to take action and/or adjourn. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

7 Members present.

No action taken.

16. **ADJOURNMENT** - Motion made by Cleasby seconded by to adjourn. Motion carried Anderson. Meeting adjourned 10:55p.m.

Respectfully submitted,

Barb Briggs, Clerk

Steve Elliott, President