

**SCHOOL DISTRICT OF ALBANY  
BOARD OF EDUCATION  
REGULAR MEETING  
September 11, 2017  
MEDIA ROOM  
School District of Albany  
Mission Statement**

*In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.*

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER-** The meeting was called to order by President Elliott at 7:10 p.m.

3. **ROLL CALL**

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Present
Barb Briggs	Present	Valerie Johnson	Present	Student Rep.	Present
Sherri Cleasby	Present	Adam Kopp	Present		

7 members present.

4. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ and Town Bank on *September 6, 2017* which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on *September 8, 2017*.

5. **APPROVAL OF AGENDA** - Motion made by Kopp, seconded by Cleasby to approve the agenda as presented. Motion carried 7-0.

6. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of August 14, 2017 as printed. Motion by Kopp, seconded by Anderson to approve the Consent Agenda. Motion carried 7-0.

**A. Financial Report:**

**Approval of Expenditures – Monthly Check Report**

August Receipts – All Funds – \$1,081,813.31  
August Expenditures – All Funds - \$ 702,898.16  
Checking Account Balance (as of 8/31/17) - \$ 473,752.12  
Investment Account (Max Safe) (as of 8/31/17) – \$ 408,213.81  
State Investment Pool (as of 8/31/17) - \$8.18  
Voided Checks: 0

**Expenditure Comments**

**Short Term Loans**

\$600,000 Operating = \$425,000 Principal due

**Long Term Loans**

\$50,000 Computer = \$50,000 Principal due  
\$715,000 GO Qualified School Construction Note = \$365,000 Principal due

7. **CITIZENS' REQUEST TO BE HEARD**

**A. Homecoming-** Lori Modaff presented in regards to changing the Homecoming Parade and some activities to a Saturday versus Friday. She gave examples on how area schools celebrate their Homecomings. Her suggestions will be given to the Student Council and Homecoming Advisors.

8. **CORRESPONDENCE**

**A. Student Council Report-** Payton Zurfluh and Kirstin Oliver presented the list of new officers: Cassie and Jaycee are Co-Presidents, Kirsten and Payton are Co- Vice Presidents, Emma is Secretary and Haley is Treasurer. Lisa Heinzen is the Advisor. They will be doing the High School wide Holiday movie trip before Thanksgiving and doing Holiday gifts for the Assisted Living residents.

**B. FFA Report-** None

**C. Community Center Report-**None

**D. Website Update-** None

9. **TREASURER'S REPORT**

- A. **Fund Balance Report**
- B. **Budget Status**- the Audit is done, the Budget can't be finalized until the State passes their budget.
- C. **Budget Notes and Comments**

10. **ADMINISTRATIVE STAFF REPORTS**

- A. **Administrative Report**- Mrs. Gregerson reported that 8 people have trained on the NVC training, Infinite Campus training has been done with Staff, Jumpstart was a great success, two high school students have completed their course recovery for failed classes and a third is almost complete. Teachers attended a motivational speaker in Brodhead during in-service with several other schools. There were numerous other trainings during in-service for staff. Back to school night was a huge success. A big thank you goes out to Community First for their effort in getting the community involved and for the delicious meal served with samplings from all the area restaurants. The first week of school was great with assemblies for all students. A big thank you to Mrs. Schott and Mr. Adams for all the fantastic work they do in promoting our school through social media. Ms. Vesperman stated that the staff had a positive start and the new hires are doing an excellent job with veteran staff really helping them out and working together.
- B. **President's Report**-None

11. **REGULAR BUSINESS**

(I=Information, D=Discussion, A=Action)

- A. **Monthly Classroom Update- Mrs. Kendrick-Parker** (I)  
Mrs. KP did an awesome job of teaching the Board a lesson and explaining how her classroom works. She has so many innovative ideas and tries to make art a great learning experience for her students. Our students are very lucky to have such an enthusiastic and dedicated teacher. Great job Mrs. K.P.
- B. **Food in Gym** (I, D & A)  
This issue was brought up do to the new gym floor. After discussion with Maintenance, the Athletic Director and Sports Boosters, it was decided that we will continue to allow food in the gym. No action required.
- C. **Budget** (I, D & A)  
Ms. Vesperman handed out a preliminary budget and comparison to last year. No action can be taken until the State Budget is passed. No action taken.
- D. **Hiring / Resignations / Retirement**
  - 1. Classroom Aides (2)
  - 2. Maternity LeaveA motion by Cleasby, seconded by Johnson to approve the hiring of two Classroom Aides and to approve the Maternity leave for Mrs. Nienhaus.

12. **BOARD MEMBER COMMITTEES**

- E. **Sunshine Committee Report**- Briggs reported the welcome to the staff went well.
- F. **Technology Committee**- phones are in but still need work, switches are installed. Next meeting will be Sept. 18th at 6:00 p.m.
- G. **Building and Grounds Committee** – Mtg. Sept. 11<sup>th</sup> @ 6:00 & Mtg. Sept. 26<sup>th</sup> @ 6:00- they met before the BOE meeting to go over items that need to be addressed. They will meet again on Sept. 26<sup>th</sup> to go over the list that Jim, Connie and Amy will prepare. They will also meet on Sept. 18<sup>th</sup> following the Technology committee meeting.
- H. **Strategic Planning** – Mtg. Sept. 11<sup>th</sup> @ 6:00- they met to set up the committee. An agenda will be sent at a later date for the Sept. 20<sup>th</sup> meeting.
- I. **Budget & Finance**- they will meet once the State Budget is passed.
- J. **Collaborations** –None. Ms. Vesperman stated that she is forming a Leadership Team that will take on the needs of all staff. She will update the Board at our meetings on what they are working on.
- K. **Policy**- meeting scheduled for Sept. 27<sup>th</sup> at 6:00 p.m.
- L. **Curriculum** – None

13. **BOARD MEMBER COMMUNICATION** – Future Agenda Items

- A. **Future Meetings** –
  - October 9, 2017 – Annual Meeting
  - October 9, 2017 – Regular Monthly Board Meeting
  - November 13, 2017- Regular Monthly Board Meeting
  - December 11, 2017- Regular Monthly Board Meeting
  - Band/Choir trip
  - Committee on school sharing costs
  - Crisis Update

**14. ADJOURN TO CLOSED SESSION** - The Board President will announce, "at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Cleasby, seconded, by Johnson to adjourn to closed session at 8:30 p.m. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

7 members present.

A. **Approval of Minutes:** Approval of the Regular Meeting Closed Session Minutes of August 14, 2017 as printed. Motion by Cleasby, seconded by Johnson to approve the minutes as printed. Motion carried 7-0.

**15. RECONVENE IN OPEN SESSION** –Motion was made by Cleasby, seconded by Johnson to reconvene into open session at 8:31p.m to take action and/or adjourn. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

**15. ADJOURNMENT** - Motion made by Cleasby seconded by Johnson to adjourn. Motion carried 7-0. Meeting adjourned 8:32p.m.

Respectfully submitted,

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Barb Briggs, Clerk

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Steve Elliott, President