

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING
June 12, 2017
MEDIA ROOM**

1. PLEDGE OF ALLEGIANCE

MEETING CALLED TO ORDER- The meeting was called to order by President Elliott at 7:05 p.m.

2. ROLL CALL

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Absent
Barb Briggs	Present	Valerie Johnson	Present	Student Rep.	Absent
Sherri Cleasby	Present	Adam Kopp	Absent		

5 members present.

3. OPEN MEETING LAW COMPLIANCE – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ and Town Bank on **June 5, 2017** which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **June 8, 2017**.

4. APPROVAL OF AGENDA - Motion made by Cleasby, seconded by Briggs to approve the agenda as amended. Motion carried 5-0.

5. CONSENT AGENDA - Clerk’s Report - Approval of the Regular Meeting Minutes of May 8, 2017 as printed.

A. Financial Report:

Approval of Expenditures – Monthly Check Report

May Receipts – All Funds – \$485,488.21
May Expenditures – All Funds - \$ 445,345.62
Checking Account Balance (as of 5/31/17) - \$ 142,310.50
Investment Account (Max Safe) (as of 5/31/17) – \$ 627,602.62
State Investment Pool (as of 5/31/17) - \$8.18
Voided Checks: 81904

Expenditure Comments

Short Term Loans

\$600,000 Operating = \$425,000 Principal due

Long Term Loans

\$50,000 Computer = \$50,000 Principal due
\$715,000 GO Qualified School Construction Note = \$365,000 Principal due

B. Hiring / Resignations / Retirement- This item was moved to the regular agenda.

Motion by Briggs, seconded by Cleasby to approve the Consent Agenda. Motion carried 5-0.

6. CITIZENS’ REQUEST TO BE HEARD- None

7. CORRESPONDENCE

A. Student Council Report- None

B. FFA Report- None

C. Community Center Report- Hooked on fishing was held June 3rd and was a big success with 65 kids participating. New couches and chairs have been purchased for the Community Center and they are looking to purchase a pinball machine or arcade game machine at a later date. General maintenance will be done during the summer.

D. Website Update- Banners were updated, news articles posted, listed job vacancies, updated BOE page and posted breakfast/lunch options for the summer.

8. TREASURER’S REPORT

A. Fund Balance Report- No Treasurers report

B. Budget Status

C. Budget Notes and Comments

9. **ADMINISTRATIVE STAFF REPORTS**

a. **Administrative Report-** Congratulations to the Juda/Albany Girls softball team for winning the State Championship also to Libby Beck and Ciara Kaderli for winning medals at State Track and for Ciara competing with the State Track team in a Tri-State tournament. We had a great spring sports season this year. We had 28 seniors graduate with Albany receiving over \$200000.00 in scholarships, Mrs. Russell's classes made 50 coffee cakes for the Dairy Breakfast which was held at the McNeely farm and was a huge success. The Oral Communication class did an excellent job of presenting awards at the Spring Awards Assembly, every student received a root beer float for the PBIS "Fair Play in the Hallway" event. The Construction Class refinished a bulletin board for the Village, the spring concerts were a success with marked improvement throughout the year. The Elementary Library Kickoff program was launched at the end of the year assembly. All end of the year activities were a success and Albany should be proud of all of our student athletes. Elementary teachers are reviewing Reading curriculum at this time. An end of year outing for Staff to the Mallards game was a success after the game the staff supported the girls' softball team in their bid for state.

b. **President's Report-** None

10. **REGULAR BUSINESS**

(I=Information, D=Discussion, A=Action)

A. **Yearbook Update-**Mrs. McNeely reported that there was a \$597.12 deficit for the 2017 yearbook. A motion was made by Briggs, seconded by Elliott to give the yearbook \$597.12 to clear the deficit. Motion carried 5-0

B. **Enrollment Update**

(I & D)

Administration updated the Board on our current enrollment and the estimated number of students enrolling in 4K next year. No action taken,

C. **Committee Assignments**

(I, D & A)

The Board discussed the committee assignments and it was decided on who will sit on which committee. The list will be typed up and presented to the Board at the next Board meeting. No action taken.

D. **2nd Reading Policy #345.62 - Academic and Career Planning
Grade 6-12**

(I, D & A)

Reading done, no action taken.

E. **Teacher Compensation Plan**

(I, D & A)

This year the salary schedule will be the same as last year with a 1.26% increase. We will be piloting the new schedule this year so staff can see how the point system will work. The new system will be implemented in the 2018-2019 school year. Motion by Briggs, seconded by Cleasby to approve the salary schedule as presented. Motion carried 5-0.

F. **Approval of Co-Curricular Contracts for 2017-2018 School Year**

(I, D & A)

This item was tabled until more information is available. No action taken.

G. **Baseball Co-op**

(I, D & A)

Administrator Vesperman updated the Board that everything has been passed and we will be in a Co-Op with Monticello for the next school year. No action taken.

H. **1922 Building**

(I & D)

An article written by Amanda Swanson and Jim Briggs will be published in the local paper to update the community on the status of the 1922 building and what needs to be done to repair it. No action taken.

I. **TIFD Board Representative**

(I, D & A)

Adam Kopp was appointed to this Board.

J. **Seclusion and Restraint Report**

(I, D & A)

A summary report was read by Administrator Vesperman on the number of restraints for the school year and how they were handled and documented. No action taken.

K. **Approval of 2017-2018 General Fees**

(I, D & A)

A motion was made by Cleasby, seconded by Anderson to approve the 2017-18 General fees as presented. Motion carried 5-0.

L. **Rural Schools Exit Interviews** (I, D & A)
 The Rural School Alliance will conduct exit interviews of every employee who leaves the District at a cost of \$30.00 per interview. This will begin with the current year's employees resigning or retiring.

M. **Set Meeting Date for Employee Handbook** (I, D & A)
 The committee will meet July 17th at 6:00 p.m.

L. **Hiring/Resignations/Retirement** (I, D & A)
 The Board would like to thank Gloria Kopp for her many years of dedication and wish her well in her future endeavors. A motion was made by Anderson, seconded by Elliott to approve all hiring's, resignations and retirements. Motion carried 4-1 with Briggs casting the descending vote. Motion carried. Administration updated the Board on positions unfilled at this time.

11. **BOARD MEMBER COMMITTEES**

- a. **Sunshine Committee Report**- Briggs reported that the end of year awards were given out to staff.
- b. **Technology Committee**- Elliott reported that the phone system is coming out of the 2017-18 school budget. The Business Ed room will be getting new computers and smart board system.
- c. **Building and Grounds Committee Update**- A full Board meeting will be held on July 19th at 6:30 p.m.
- d. **Strategic Planning**- Meeting will be held July 10th at 6:00 p.m.
- e. **Budget & Finance**- The State budget is still not passed
- f. **Collaborations** -None
- g. **Policy**- Administrator Vesperman is currently working with Neola to bring all policies up to date and legal with State standards.
- h. **Curriculum** - None

12. **BOARD MEMBER COMMUNICATION – Future Agenda Items**

- a. **Future Meetings –**
July 10th – Regular Monthly Board Meeting
August 14th – Regular Monthly Board Meeting
September 11th – Regular Monthly Board Meeting

Adam Kopp arrived at 8:25 p.m.

13. **ADJOURN TO CLOSED SESSION** - The Board President announced, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Cleasby seconded, by Johnson to adjourn to closed session at 8:40p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

6 members present.

- A. **Approval of Minutes:** Approval of the Special Meeting Closed Session Minutes of May 8, 2017 as printed and the Regular Meeting Closed Session Minutes of May 8, 2017 as printed.
- B. **Personnel – Discussion and Potential Action to Accept Retirement Request of Employee**
- C. **Personnel - Resignation**
- D. **Personnel Update**
- E. **Superintendent Contract**

14. **RECONVENE IN OPEN SESSION** - Motion was made by Cleasby, seconded by Elliott to reconvene into open session at 10:45 p.m. to take action and/or adjourn. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

6 members present.

A motion by Elliott, seconded by Johnson to accept the resignation of a staff member.

15. **ADJOURNMENT** - Motion made by Cleasby seconded by Johnson to adjourn. Motion carried 6-0. Meeting adjourned 10:45 p.m.

Respectfully submitted,

Barb Briggs, Clerk

Steve Elloitt, President