

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING
July 10, 2017
MEDIA ROOM**

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER** – The meeting was called to order by Mueller at 7:03 p.m.

1. **ROLL CALL**

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Present
Barb Briggs	Present	Valerie Johnson	Present	Student Rep.	Absent
Sherri Cleasby	Present	Adam Kopp	Present		

7 members present.

2. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ and Town Bank on **July 3, 2017** which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **July 6, 2017**.

3. **APPROVAL OF AGENDA** - Motion made by Kopp seconded by Cleasby to approve the agenda as amended. Motion carried 7-0.

4. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of June 12, 2017 as printed. Motion by Cleasby, seconded by Johnson to approve the minutes as printed. Motion carried 7-0.

A. **Financial Report:**

Approval of Expenditures – Monthly Check Report

June Receipts – All Funds – \$643,613.87
June Expenditures – All Funds - \$ 565,943.72
Checking Account Balance (as of 6/30/17) - \$ 219,780.20
Investment Account (Max Safe) (as of 6/30/17) – \$ 227,849.81
State Investment Pool (as of 6/30/17) - \$8.18
Voided Checks: 82209, 82287, 82313, 82318

Expenditure Comments

Short Term Loans

\$600,000 Operating = \$425,000 Principal due

Long Term Loans

\$50,000 Computer = \$50,000 Principal due
\$715,000 GO Qualified School Construction Note = \$365,000 Principal due

B. **Hiring / Resignations / Retirement**

Motion by Cleasby, seconded by Johnson to approve the consent agenda. Motion carried 7-0.

5. **CITIZENS’ REQUEST TO BE HEARD-** Lori Modaff was present to show a sample of the signage that was approved at a prior meeting. The Board commended her on her hard work and approved the sample.

6. **CORRESPONDENCE**

A. **Student Council Report-** None

B. **FFA Report-** None

C. **Community Center Report-** There hasn’t been any activities in the past month. They have decided not to purchase any big ticket items at this time and will proceed with general summer maintenance,

D. **Website Update-**None

7. **TREASURER’S REPORT**

A. **Fund Balance Report-** Phil Kubesh reported that the Budget should be finalized by the end of August. The Annual meeting is scheduled in October and the Audit will begin next week.

B. Budget Status

8. ADMINISTRATIVE STAFF REPORTS

a. Administrative Report-Connie Gregerson reported that Summer School was completed and a lot of activities took place. Remedial Summer School is in session at this time. They have been busy interviewing and all position are filled with the exception of School Psych and two Aide positions. Teachers worked hard on the Student Handbook, the summer Newsletter is completed and we are trying to sell old textbooks. Room assignments have been made, the gym floor is complete and looks beautiful, registration packets are being worked on and we will be hosting a Bootcamp for JAMB in August.

b. President's Report - None

9. REGULAR BUSINESS

(I=Information, D=Discussion, A=Action)

A. Hiring – Summer School (Jump Start)

(I, D & A)

Motion by Briggs, seconded by Cleasby to approve the Jump Start teachers. Motion carried 7-0. Motion by Cleasby, seconded by Anderson to approve the Remedial teachers. Motion carried 7-0.

B. Skyward

(I, D & A)

This item was moved to the August agenda

C. Grow Your Own Program

(I, D & A)

This item was moved to the August agenda

D. Approval of Parent/Student Handbook

(I, D & A)

Connie presented the changes made to the Handbook. Motion by Briggs, seconded by Kubesh to approve the Handbook as presented. Motion carried 7-0.

Adam Kopp left the meeting at 7:25 p.m.

E. Revision of Policy #345.42 High School Senior Classifications

(I, D & A)

Motion by Cleasby, seconded by Johnson to approve the wording to 345.42. Motion carried 6-0.

**F. Revision of Policy #345.62 Graduation Exercises
Grade 6-12**

(I, D & A)

Motion made by Kubesh, seconded by Cleasby to approve the changes to 345.62. Motion carried 6-0.

**G. Revision of Policy #443.5 Student Use of Electronic
Communication Devices**

(I, D & A)

Motion by Anderson, seconded by Johnson to approve the changes to 443.5. Motion carried 6-0.

H. Approval of Co-Curricular Contracts for 2017-2018 School Year

(I, D & A)

Amy explained the new pay scale for the C-Curricular positions. Motion by Briggs, seconded by Cleasby to approve the Co-Curricular contracts as amended. Motion carried 6-0

I. Setting graduation date for 2017-2018 School Year

(I, D & A)

Motion by Cleasby with no second to set June 3, 2018 as the graduation date. Motion failed. After a lengthy discussion, it was decided to make some changes to the calendar. There will now be school ½ day on Nov. 22nd and the snow days built in will be eliminated (June 4 & 5) with school ending on June 1st. A motion was made by Briggs, seconded by Cleasby to set the graduation date as May 27, 2018 and to approve calendar changes. Motion carried 5-1 with Elliott casting the descending vote.

J. Request for overnight trip – FFA Aug. 7th – 10th 2017

(I, D & A)

Motion by Kubesh, seconded by Anderson to approve the FFA trip. Motion carried 6-0.

10. BOARD MEMBER COMMITTEES

a. Sunshine Committee Report-None

b. Technology Committee-Phil Kubesh reported that the new phone system will be put in next week.

c. Building and Grounds Committee Update- meeting is scheduled for next week.

d. Strategic Planning- Meeting scheduled for August 7 at 6:00 p.m.

e. Budget & Finance- State hasn't passed budget yet.

- f. **Collaborations-** Meeting July 17th @ 6:00 p.m. on Employee Handbook
- g. **Policy-** Amy is working with Neola to get this completed.
- h. **Curriculum** - None

11. **BOARD MEMBER COMMUNICATION** – Future Agenda Items

a. **Future Meetings** –

July 17 th – Collaborations Committee Meeting	Skyward
July 19 th – Building and Grounds Committee Meeting	Kara Blue Library Update
August 14 th – Regular Monthly Board Meeting	Neola Update
September 11 th – Regular Monthly Board Meeting	Grow Your Own Program
October 9, 2017 – Annual Meeting	Budget
October 9, 2017 – Regular Monthly Board Meeting	Homecoming- Lori Modaff

12. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Johnson seconded, by Anderson to adjourn to closed session at 8:45p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Absent		

6 members present.

- A. **Approval of Minutes:** Approval of the Regular Meeting Closed Session Minutes of June 12, 2017 as printed/amended and the Special Meeting Closed Session Minutes of June 14, 2017 as printed/amended.
- B. **Personnel Resignation**
- C. **Superintendent Contract**
- D. **Teacher Concern**
- E. **Discussion of Staff Complaints**

13. **RECONVENE IN OPEN SESSION** - Motion was made by Cleasby seconded by Elliott to reconvene into open session at 10:25 p.m. to take action and/or adjourn. Motion carried 7-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Yes
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

7 members present.

No action taken in Closed Session

14. **ADJOURNMENT** - Motion made by Kubesh seconded by Kopp to adjourn. Motion carried 7-0. Meeting adjourned 10:25p.

Respectfully submitted,

Barb Briggs, Clerk

Steve Elliott, President