

**SCHOOL DISTRICT OF ALBANY
BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 13, 2018
MEDIA ROOM
7:00pm**

School District of Albany Mission Statement

In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.

1. PLEDGE OF ALLEGIANCE

2. MEETING CALLED TO ORDER The meeting called to order by Elliott at 7:05 p.m.

3. ROLL CALL

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Absent
Barb Briggs	Present	Valerie Johnson	Absent	Student Council Rep	Absent
Sherrri Cleasby	Present	Adam Kopp	Present		

5 members present.

4. OPEN MEETING LAW COMPLIANCE – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ on **August 10, 2018** which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, Town Bank, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **August 10, 2018**.

Val Johnson arrived at 7:08

5. APPROVAL OF AGENDA - Motion made by Kopp seconded by Anderson to approve the agenda as amended. Motion carried 6-0.

6. CONSENT AGENDA - Clerk’s Report - Approval of the Regular Meeting Minutes of July 9, 2018 as printed.

A. Financial Report:

Approval of Expenditures - Monthly Check Report

June Receipts - All Funds \$

June Expenditures -All Funds \$

Checking Account Balance as of 7/31/18) \$

Investment Account (Max Safe-Repo) (as of 6/30/18) \$880,282.48

State Investment Pool (as of 5/30/18) \$8.30

Voided Checks: #

Expenditure Comments

Short Term Loans

\$600,000 Operating= \$300,000 Principal due Matures 10-30-18

Long Term Loans

\$50,000 Computer= \$33,333.33 Principal (next payment due November 2018, final payment November 23, 2019)

\$715,000 GO Qualified School Construction Note= \$250,000 Principal due Matures 9-15-19

Motion by Briggs, seconded by Anderson to approve the Consent Agenda. Motion carried 6-0.

7. CITIZENS' REQUEST TO BE HEARD- None

8. CORRESPONDENCE

A. Student Council Report - None

B. FFA Report- None

C. Community Center Report- None

D. Website Update - None

9. TREASURER’S REPORT

A. Fund Balance Report - None

- B. **Budget Status-** None
- C. **Budget Notes and Comments-** None

10. ADMINISTRATIVE STAFF REPORTS

- A. **Administrative Report-**Mrs. Gregerson reported that the second session of Remedial Summer School has been completed successfully, the Elementary Team met to work on Wonders Reading, 2 HS students completed Credit Recovery successfully and 18 staff members participated in the Tech Bootcamp held in Juda. We received the Safety Grant we applied for totaling almost \$60,000.00. Mr. Trow and Mrs. Gregerson met with the Green County Food Pantry and we will be participating in the Comet Care Backpack Program. Registration was held on Aug. 8th and 9th, we donated discarded Library books and donated school supplies from the Lions Club Stuff the Bus. Mr. Trow reported that he has attended the New Superintendents Conference and training on the Business operations of the District. They are busy planning the In-service days and PLC days for the year. He has met with the Leadership Team receiving many great ideas from them. They are working hard in preparing for the upcoming Audit and completing the hiring for new staff.
- B. **President's Report-** None

11. REGULAR BUSINESS

(I=Information, D=Discussion, A=Action)

- A. **Athletic Co-op Update (I, D)-** Derik Doescher updated the Board on the Football Co-op. He is meeting with Parkview this week to finalize the details. He also updated on the Co-op's coming up for renewal and discussion was held on what direction we should go from here. No action taken.
- B. **Elementary Gym Floor Update (I, D, A)-** Jim Briggs had an update in our packet regarding estimated costs and costs to date. Adam Kopp then updated the Board on what has been done and the timeframe on what is to be done to complete the project. No action taken.
- C. **Staff development funds (I, D, A)-** This was discussed in the Superintendents report. No action taken.
- D. **Calendar 2019-2020 (I, D)-**No discussion was held. No action taken.
- E. **Approval of Policies (Neola Section 1000, 5000, 7000, 8000, 9000) (I, D, A)-** A motion by Cleasby, seconded by Anderson to approve the listed policies. Motion carried 6-0.
- F. **2017-18 Seclusion/Restraint Report (I, D, A)-** Motion by Anderson, seconded by Cleasby to accept the Seclusion/Restraint Report as presented. Motion carried 6-0.
- G. **Building Referendum update (I, D)-** Adam updated the Board on the Building and Grounds Committee meeting and a discussion was held regarding what direction we need to go from this point forward. No action taken.
- H. **Employee Handbook (I, D, A)-** A motion by Cleasby, seconded by Anderson to approve the Handbook as presented. Motion carried 6-0.
- I. **Personality traits professional development (I, D, A)-** This item was deleted from the Agenda due to the absence of Phil Kubesh. No action taken.
- J. **Hiring / Resignations / Retirement (I, D, A)**
 - 1. **Hiring** – Speech & Language Pathologist, Amber Becher; Psychologist, Christine Meddaugh; Classroom Aides, Debbie Butts & Stephanie Gill- A motion by Kopp, seconded by Cleasby to approve the employment of the listed people. Motion carried 6-0.
 - 2. **Resignation** – Cross Categorical Teacher, Michelle McNett and Business Teacher Adam Wamsley. A motion was made by Kopp, seconded by Briggs to accept the listed resignations. Thank you to Mr. Wamsley for his years of service to the students of Albany and wish him success in his new employment.

12. BOARD MEMBER COMMITTEES

- A. **Sunshine Committee Report-** Sherri Cleasby has reached out for suggestions of people that we could present Honorary Diplomas to at graduation time. Barb Briggs stated that Wayne and Norabelle Nipple purchased a new scoreboard for the softball diamond.
- B. **Technology Committee-**None
- C. **Building and Grounds Committee-**None
- D. **Strategic Planning-** Mrs. Gregerson reported on the completed work. This item will be on the Agenda at the Sept. Bd. Mtg. for approval.
- E. **Budget & Finance-** None
- F. **Collaborations-** The committee met prior to the Board meeting and made some changes to the Point System Plan for the upcoming year.
- G. **Policy-** There are 2 more sections that need to be completed.
- H. **Curriculum-** None

13. **BOARD MEMBER COMMUNICATION –**

A. Future Meetings –

September 10, 2018 – Regular Monthly Board Meeting

October 8, 2018 - Regular Monthly Board

B. Future Agenda Items:

Strategic Plan Policies Athletic Co-op Elementary Gym floor Referendum

14. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Kopp, seconded by Anderson to adjourn to closed session at 9:30 p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

A. Approval of Minutes: Approval of Closed Session Minutes of July 9, 2018 as printed/amended.

15. **RECONVENE IN OPEN SESSION**

Motion by Kopp, seconded by Johnson to adjourn to open session at 9:30 p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Cleasby	Yes	Adam Kopp	Yes		

Closed Session Minutes were approved.

16. **ADJOURNMENT** - Motion made by Kopp, seconded by Anderson to adjourn. Motion carried 6-0. Meeting adjourned at 9:30p.m.

Respectfully submitted,


Barb Briggs, Clerk


Steve Elliott, President