

SCHOOL DISTRICT OF ALBANY  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
April 15, 2019  
7:00pm  
Media Room

*School District of Albany Mission Statement*

*In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.*

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER** - The meeting was called to order by President Elliott at 7:02p.m.

3. **ROLL CALL**

Carrie Anderson	Present	Steve Elliott	Present	Phil Kubesh	Absent
Barb Briggs	Present	Valerie Johnson	Present	Student Council Rep	Present
Sherri Seitz	Present	Adam Kopp	Present		

6 members present

Also, present Board members newly elected: Justin Monson and Gary Armitage

4. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ on *April 12, 2019*, which is more than twenty-four hours prior to the meeting date. Due to this fact, the agenda that was published in the newspaper may have been altered. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, Town Bank, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on *April 12, 2019*.

5. **APPROVAL OF AGENDA** - Motion made by Briggs seconded by Seitz to approve the agenda as presented. Motion carried 6-0.

6. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of March 18, 2019 as printed. A motion by Anderson, seconded by Briggs to approve the minutes as printed. Motion carried 6-0.

7. **CITIZENS’ REQUEST TO BE HEARD**- None

8. **CORRESPONDENCE**

A. **Student Council Report** – Lily Horn presented the information for the trip being planned for May.

B. **FFA Report** – Donkey BB was held; the Auction was held, and the maple syrup is completed.

C. **Community Center Report** -New season of Karate has started, Lego Robotics will be starting, and they replaced an elliptical machine in the Center.

D. **Website Update**- None

9. **TREASURER’S REPORT**

A. **Financial Report – Expense, Revenue and Balance Sheet**

Shari Berget reported that they are still working at cleaning up some of the accounting and reclassifying some entries. The last payment for the previous referendum has been made.

10. **ADMINISTRATIVE STAFF REPORTS**

A. **Elementary Principal’s Report** -Math Meet competitions were held on March 19, April 4, and April 11. This was a good opportunity for our students to use their Math skills in a competition. David Bikowski held a parent meeting for those interested in BARK software. This software sends alerts if a child is at an unsafe internet site. (violence, self- harm, profanity). Ms. Schulz and Mrs. Gregerson conducted a Forward exam training on March 20 for all teachers who administer the Forward exam. The test committee also met regularly. Teachers began administering the test in the elementary on April 2<sup>nd</sup>. The Lions and the testing committee will be providing a good breakfast for students taking the Forward on April 16 and 17 as all the middle school will be testing those two days along with the 9<sup>th</sup> graders and elementary students. The elementary had a POPS/PBIS assembly on March 21 that included a free throw competition as we were talking about being respectful when playing sports. Crazy Comet day allowed students to dress in their favorite team apparel. We had to rearrange several support staff schedules and hire an extra person in order to accommodate two new special education students. Mr. Trow, Mr. Elliott and I held 3 community presentations for the Referendum. The last one had about 10 people present with lots of conversation. The 35<sup>th</sup> Annual Egg Hunt was held on April 6<sup>th</sup>. We had approximately 150 people there.

We were able to hunt for the eggs outside this year! The spring band concert was held. Many students performed in small groups. We had a Teacher Tea at the Albertson Public Library on April 10<sup>th</sup>. All teachers went down instead of our usual PLC meetings. This allowed the teachers to meet the new Library director and see the resources available to them at the Library. The technology smart board sub- committee has been working hard at evaluating new options to replace the failing smartboards. Students and parents enjoyed Donkey Basketball on March 21<sup>st</sup>. Summer School preparations are in full swing. We passed the referendum on April 2<sup>nd</sup>! Congratulations!

- B. Superintendent's/Principal Report-** Congratulations to Kirsten Oliver for receiving the Herb Kohl Excellence Scholarship worth \$10,000.00. The joint Board meeting held for JAM schools was held in Brodhead. The Alumni Basketball games were held with great attendance. This is the main fundraiser for the Alumni to give scholarships to our Seniors. Congratulations to McKenna Overland, Lily Brewer, Olivia Roth and Alyssa Knauf on being inducted into the National Honor Society. Seniors attended Colony Brands tour and qualified for \$350.00 scholarships. The state wide tornado drill was held last week and went very well. JAM met to discuss possibilities for replacing our current bridge to allow out telepresence units to communicate. Congratulations to Brandon Janes and Rylie Gough on qualifying for state competition in FBLA. The referendum passed 436-389. Thank you to the community for your continued support of our school.
- C. President's Report**

#### 11. REGULAR BUSINESS

(I=Information, D=Discussion, A=Action)

- A. Oath of Office for newly elected Board members (I, D, A)**

Clerk Barb Briggs issued the Oath of Office to the incoming Board Members: Steve Elliott, Justin Monson and Gary Armitage.

- B. Senior Class Trip (I, D, A)**

A motion by Briggs, seconded by Kopp to approve the Senior Class trip to Chicago. Motion carried 6-0.

- C. HS Student Council Out of State Trip (I, D, A)**

A motion by Seitz, seconded by Kopp to approve the Student Council trip with the date to be determined. Motion carried 6-0.

- D. FFA State Convention Overnight Trip (I, D, A)**

A motion by Briggs, seconded by Anderson to approve the State Convention trip. Motion carried 5-1 with Kopp casting the descending vote.

- E. Frontline Sub Calling (I, D, A)**

Shari Berget presented the information on this program for sub calling. The initial start up would be \$2600.00 with an annual fee of \$3600.00. There was a discussion held and this item was tabled. No action taken.

- F. Referendum Financing Discussion Baird (I, D, A)**

Jordan Masnica from Baird was present to explain the process of bonding for the Referendum. No action taken.

- G. Baird Engagement Letter (I, D, A)**

A motion by Kopp, seconded by Seitz to approve Baird as the placement agent on municipal bonds. Motion carried 6-0.

- H. Finance Committee Update (I, D)**

Bill Trow and Shari Berget updated the Board on the Baird Model projections. They also stated that the Kobussen Bus contract will go up 13%.

- I. Budget Amendment ((I, D, A)**

A motion by Briggs, seconded by Seitz to approve the amendment as printed. Motion carried 6-0.

- J. Referendum and Facility Planning Update (I, D)**

Adam Kopp updated on the Facility planning. They will now be having bi-weekly meetings.

- K. Staffing Updates (I, D, A)**

A motion by Anderson, seconded by Seitz to approve the summer school contracts. Motion carried 6-0.

- L. Board Meeting Schedule (I, D, A)**

A motion by Briggs, seconded by Briggs, to adopt a resolution to change the May meeting to May 9<sup>th</sup> @ 7:00 p.m. Motion carried 6-0.

#### 12. BOARD MEMBER COMMITTEES

- A. Sunshine Committee Report-** None

- B. Technology Committee-** Will be replacing smart boards over time as the budget allows.

- C. Building and Grounds Committee-** They will be scheduling a meeting to discuss summer maintenance.

- D. Strategic Planning-** None

- E. Budget & Finance-** They will be meeting on April 24<sup>th</sup> at 6:00 p.m. This is subject to change

- F. Collaborations-** They will be meeting April 24<sup>th</sup> at 6:00 p.m.

- G. Policy-** None

- H. Curriculum-** None

13. **BOARD MEMBER COMMUNICATION –**

**A. Future Agenda Items**

Frontline sub calling  
Kobussen contract  
Facility Planning

**B. Future Meetings –**

**April 24, 2019** – Collaborations Committee Meeting 6:00pm

**May 9, 2019** – Regular Monthly Board Meeting 7:00 p.m.

**June 10, 2019** – Regular Monthly Board Meeting 7:00 p.m.

14. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

Motion by Johnson, seconded by Seitz to adjourn to closed session at 9:10 p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Seitz	Yes	Adam Kopp	Yes		

**A. Approval of Closed Session Minutes of March 18, 2019 as printed/amended**

**B. Student Concern**

**C. Future Staffing Discussion**

**D. Discussion of potential action to issue a preliminary notice to consider the nonrenewal of an individual teacher contract for a specialty’s teacher pursuant to Wis. Stats. 118.22.**

**E. Discussion of potential action to accept the resignation of an individual teacher contract for a specialty’s teacher.**

**F. Discussion of potential action to issue a preliminary notice to consider the nonrenewal of an individual teacher contract for a middle school / high school regular education teacher pursuant to Wis. Stats. 118.22.**

**G. Discussion of potential action to accept the resignation of an individual teacher contract for middle school / high school regular education.**

**H. Motion and roll call vote to return to Open Session to announce or act, if any and if appropriate.**

15. **RECONVENE IN OPEN SESSION**

Motion by Seitz, seconded by Johnson to adjourn to open session at 10:28 p.m. Motion carried 6-0 by roll call vote.

Carrie Anderson	Yes	Steve Elliott	Yes	Phil Kubesh	Absent
Barb Briggs	Yes	Valerie Johnson	Yes		
Sherri Seitz	Yes	Adam Kopp	Yes		

**A. Potential action to issue a preliminary notice to consider the nonrenewal of an individual teacher contract for a specialty’s teacher pursuant to Wis. Stats. 118.22.** This item was removed from the agenda.

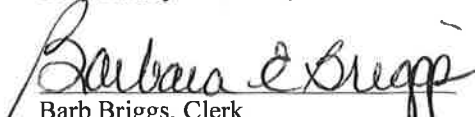
**B. Potential action to accept the resignation of an individual teacher contract for a specialty’s teacher.** A motion by Seitz, seconded by to accept the resignation of a specialty teacher. Motion carried 6-0.


**C. Potential action to issue a preliminary notice to consider the nonrenewal of an individual teacher contract for a middle school / high school regular education teacher pursuant to Wis. Stats. 118.22.** A motion was made by Seitz, seconded by Kopp to issue on non-renewal to a regular education teacher. Motion passed 4-2 with Briggs and Anderson casting the descending votes.

**D. Potential action to accept the resignation of an individual teacher contract for middle school / high school regular education.** No action taken.

16. **ADJOURNMENT** - Motion made by Kopp, seconded by Johnson to adjourn. Motion carried 6-0.  
Meeting adjourned 10:30 p.m.

Respectfully submitted,

  
Barb Briggs, Clerk

  
Steve Elliott, President