

**SCHOOL DISTRICT OF ALBANY  
BOARD OF EDUCATION  
REGULAR MEETING-Minutes  
June 10, 2019  
MEDIA ROOM  
7:00pm**

*School District of Albany Mission Statement*

*In partnership with parents and the community, the School District of Albany provides an innovative learning environment that supports a foundation, which prepares students to achieve their individual potentials.*

1. **PLEDGE OF ALLEGIANCE**

2. **MEETING CALLED TO ORDER** - The meeting was called to order by President Elliott at 7:00 p.m.

3. **ROLL CALL**

Carrie Anderson	Present	Gary Armitage	Present	Steve Elliott	Present
Valerie Johnson	Present	Adam Kopp	Present	Student Council Rep.	Absent
Justin Monson	Present	Sherri Seitz	Absent		

6 members present

4. **OPEN MEETING LAW COMPLIANCE** – Upon a request to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provisions of informational material in an alternative format for a disabled person to be able to attend this meeting.

The Board President will announce, “to comply with the Open Meeting Law, “a tentative agenda was sent to the Hometown Herald newspaper, radio station WEKZ on **June 7, 2019** which is more than twenty-four hours prior to the meeting date. An up to date agenda is available on the District’s Website: <http://www.albany.k12.wi.us> and at the following locations in the District: the Albany Post Office, Town Bank, on the North and East doors of the school, and on the official notice board in the main hallway near the District Office on **June 7, 2019**.

5. **APPROVAL OF AGENDA** - Motion made by Armitage, seconded by Monson to approve the agenda as amended, tabled items D and E until next meeting. Motion carried 6-0

6. **CONSENT AGENDA - Clerk’s Report** - Approval of the Regular Meeting Minutes of May 9, 2019 as printed. Motion by Anderson second by Kopp to approve the consent agenda. Motion carried 6-0

7. **CITIZENS’ REQUEST TO BE HEARD** -None at this time

8. **CORRESPONDENCE**

- A. **Student Council Report** - None at this time
- B. **FFA Report** - None at this time
- C. **Community Center Report** - None at this time
- D. **Website Update** - None at this time

9. **TREASURER’S REPORT**

- A. **Financial Report - Expense, Revenue and Balance Sheet**

10. **ADMINISTRATIVE STAFF REPORTS**

A. **Elementary Principal’s Report-**

The May POPS assembly celebrated Kindness. Students were able to wear sun glasses and beachwear for Crazy Comet Day. The new Library Director read the group some books and talked about the Library summer reading program. The June POPS assembly celebrated Safety. Students were able to wear hats for crazy comet day and many reading and attendance awards were given out. Mrs. Gregerson taught Mrs. Everson’s classes on May 20th. Mrs. Everson won the social media contest that was put on by Jill Schott and Brian Adams. Three Tuesdays in May students enjoyed summer birthday table with cupcakes and lunch with the principal. Rueben’s Run was well attended with about 65 people running. STAR and Fountas and Pinnell assessments were completed and parents received results with report cards. Mr. Bikowski attended WTI on June 1st. WTI funded some of our telepresence units. Unfortunately, it was announced that there will be no more grant rounds. There was a 5th and 6th grade orientation on May 31st for our students who are moving to the middle school. There are plans in the works to do something in August also.

Our rescheduled Earth Day got rained out once again so, we had an assembly and Ms. Kendrick spoke about Earth Day and bees. Then the students were able to take kindness rocks to hide. Some classes squeezed a walk in on a different day to collect trash and hide rocks. Students in the elementary were treated to Field Day lead by the National Honor Society. It rained in the morning but cleaned and warmed for an afternoon of fun. 99 Mallards tickets were ordered or won by the elementary students. The game was on June 6th. The senior walked through the elementary with robes on and were cheered on by the elementary students. Elementary students planted flowers in the boxes near the tractor. The flowers were from the greenhouse and donated by the FFA. For the last day of school, the teachers made a tunnel for all the students to leave through and then waved good bye to all the busses.

- B. **Superintendent's/Principal Report** - None at this time due to MrTrow's absence.
- C. **President's Report**- President Elliott informed the board that Adam Kopp will be serving as the board Treasures and Vice President.

## 11. REGULAR BUSINESS

- A. **Resolution Awarding the Sale of \$2,750,000 General Obligation Promissory Notes and Rescinding the Award Resolution Adopted by the School Board on May 22, 2019** - Motion by Anderson and second by Monson to post the Resolution adopted on May 22, 2019 in the newsletter before the July 24, 2019
- B. **Referendum and Facility Planning Update** - Update by Kopp and Monson to board about meeting and the current plans for facilities process.
- C. **Summer Facilities Budget** - 2019 Summer Project List – Jim Briggs got 4 estimates for new partitions in the Elementary bathrooms by the broom closet. The committee choose to go with the \$7,299 option from Commercial Specialties Inc. rolling Meadows III. Can sand out scratches in plastic. 25-year warranty. Royal Blue color was discussed strongly. Also, was discussed was the code for number of toilets/urinals and ADA compliance.  
Jim got 4 estimates for lockers in the Boys Locker room. The number of lockers needed was discussed and placement of the lockers. The committee leaned toward the plastic option for the lockers. The numbers of lockers needed was going to be investigated. Placement was agreed upon to be on the right side of the locker room where a bench and white board currently are placed (North). This project was put on hold and Adam Kopp is going to reach out to the JCL and Albany Sport Boosters. 86 boys in grades 5 – 11 currently for rough idea. Current bid for plastic comparable to the bathroom partitions is \$7,365.  
Reseal the tennis courts. \$2,932.45. All agreed. Jim Briggs to repaint the lines.  
New flooring for elementary classrooms. The rooms discussed were Brewer, Speckman, Cashman, and Crain for new floors. The room estimates were \$3,699, \$4,530, \$4,260, and \$4,316 respectively. Totaling \$16,805. Averaging \$4,201.25 per class room. Electrical upgrades for more outlets was estimated at \$3,000 per room. Painting and ceiling tiles were discussed. Jim commented that ceiling tiles and paint were in good shape. Originally, \$20,000 per room was figured on. With estimates coming in it looks like \$16,000 per room is adequate. Jim and his staff would be responsible for removing the existing flooring and cabinets.  
Jim got estimates of \$6,480 for new cabinets in each classroom (Top Hat). Additional \$600 if the room has a sink. Totaling \$25,920 (4 rooms). It was decided to wait on the teacher's lounge cabinets and the cabinets in the 4K room. \$4,950 and \$2,750 respectively.  
Library Carpet was estimated at \$19,470.08. The group decided to wait a year or two.  
Carpet in the Media room. It was decided to try a sound proof the media room in to two separate rooms. Carpet needs to be installed on one side. Acoustic panels need to be put on walls in both sides. 2x4 panels on Amazon are \$57 per panel. Jim estimated 15 to 20 panels for both rooms. \$1,140 for acoustic panels. Colors = Blue or Gray (both)? \$8755.43 + \$1,140 = \$9,895.43. Jim and his staff will remove the current tiles or place carpet over them as well as adjust the temp wall if needed.  
Drainage of water down the back hill is causing some erosion. Jim received a quote from Kraing Excavating to dig a trench, bury a pipe, and create a berm so water will flow South to the drainage area behind the New Gym area instead of West down the back hill. The quote was \$1,668 and will require Jim to lay the pipe and make connections. The quote included men, equipment, and materials.
- D. **Establish fees for 2019-20 school year** - Tabled until Next meeting, no action taken
- E. **Open Enrollment Report** - Tabled until next meeting, no action taken.
- F. **Annual Nurse/Health Report** - Lisa Heinzen RN BSN give a report on the services that where provided through out the year.
- G. **District Administrator/Superintendent Evaluation (I, D, A)** – No action taken
- H. **Hiring / Resignations / Retirement (I, D, A)** – Resignation of Ag teacher Rupp and Vocal Music teacher Heinschel  
**Hiring of Instrumental Music teacher Schmit and Spanish teacher Swise.** Motion made by Kopp and seconded by Anderson to accept hirings and resignations as presented. Motion carried 6-0.

**12. BOARD MEMBER COMMITTEES**

- A. **Sunshine Committee Report** - Committee will look into giving staff pins or plaques for staff at anniversary dates.
- B. **Technology Committee** - David gave a report about updating older chrome books next year which would onset of 100ndevices and the need to update the smartboards. discussion about the moving of a tella prencse room into the room by the library in the future.
- C. **Building and Grounds Committee** - Next meeting is June 24<sup>th</sup> with Bray
- D. **Strategic Planning** - Nothing at this time
- E. **Budget & Finance** - Need to set a dating date.
- F. **Collaborations** - Need to set meeting before the June 24<sup>th</sup> meeting.
- G. **Policy** - Nothing at this time
- H. **Curriculum** - Nothing at this time

**13. BOARD MEMBER COMMUNICATION – Future Agenda Items**

- A. **Future Meetings – June 24, 2019 5:30pm** – Special Board meeting  
 July 8, 2019 – Regular Monthly Board Meeting at 6 p.m.  
 August 12, 2019 - Regular Monthly Board Meeting
- B. **Future Agenda Items:**

Building and grounds update	Bus Contract
Establish 2019-2020 Fees	Support staff Contracts
Budget amendment	Handbook updates
Open enrollment report	Staffing updates

14. **ADJOURN TO CLOSED SESSION** - The Board President will announce, “at this time I will entertain a motion to adjourn to Closed Session under the provisions of Sections 19.85(1) for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, under Section 19.85(1) (f) to discuss personnel matters that require a Closed Session.

**Motion by Kopp Seconded, by Monson to adjourn to closed session at 8:05 p.m. Motion carried 6-0 by roll call vote.**

Carrie Anderson	Yes	Gary Armitage	Yes	Steve Elliott	Yes
Valerie Johnson	Yes	Adam Kopp	Yes		
Justin Monson	Yes	Sherri Seitz	Absent		

- A. **Approval of Minutes:** Approval of Closed Session Minutes of May 9, 2019 and Special Closed Meeting Minutes of May 9, 2019 as printed/amended.
- B. **Nursing/Health Service Contract**
- C. **Staffing Approach – Support Staff**
- D. **Discussion of Support Staff Contracts for 2019-20**
- E. **Staffing Structure**
- F. **Teacher Request**
- G. **District Administrator/Superintendent Evaluation**

**15. RECONVENE IN OPEN SESSION**


**Motion by Monson Seconded, by Armitage adjourn to open session at 8:09 p.m. Motion carried 6-0 by roll call vote.**

Carrie Anderson	Yes	Gary Armitage	Yes	Steve Elliott	Yes
Valerie Johnson	Yes	Adam Kopp	Yes		
Justin Monson	Yes	Sherri Seitz	Absent		

16. **ADJOURNMENT** - Motion made by Monson, seconded by Kopp adjourn. Motion carried 6-0. Meeting adjourned 10:35 p.m.

Respectfully submitted,

  
 Valerie Johnson, Clerk

  
 Steve Elliott, President

