

**\*\*\*IMPORTANT GRADUATION INFORMATION NEEDED\*\*\***

Dear Parent, Guardian, and/or Student,  
Congratulations on registering your student for their Senior year at Albany High School. In an effort to begin the process of planning for graduation, we need your assistance. Please clearly print the name that you would like to appear on the graduation cover and diploma of your Senior student.

**PLEASE PRINT CLEARLY STUDENT NAME**

**FIRST NAME** \_\_\_\_\_

**MIDDLE** \_\_\_\_\_

**LAST NAME** \_\_\_\_\_

**\*\*By signing and dating below, you understand that the above name of your student will appear on their graduation diploma exactly as it is printed and that no changes can be made once you have signed. You also understand that this document in no way confers a diploma of high school graduation. Your student will be provided their Albany High School diploma at graduation time when it has been verified they have successfully met all graduation requirements. Thank you for your assistance and we wish you and your Senior a successful and safe coming school year.**

\_\_\_\_\_  
**NAME (Print clearly)**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Relationship to Student**

Yes, I recognize that this digital signature takes place of a handwritten signature, pursuant to Wis Stats 137.15, 137.16, & 137.7.