

School District of Albany

400 Fifth Street
P.O. Box 349
Albany, WI 53502-0349



Elementary/District Office - 608-862-3225 • Middle School/High School Office - 608-862-3135 • Fax - 608-862-3230

School District of Albany

Residency Verification Statement

State law and the School District of Albany require that all students attending our schools must be bona fide residents of the District. To be a bona fide resident, a student must be living with a parent or legal guardian (court approved) who is a resident of the School District of Albany.

At the time of registration, the parent or guardian must provide two forms showing proof of residency. Acceptable documents are:

- Mortgage agreement, rental agreement, or rent payment receipt.
- Notarized letter (*in cases where the family is living in a residence owned by another party, the owner of the residence must write a letter verifying that indeed the family is living at that address.*)
- Checking account of bank statement.
- Utility (gas, electric) bill or deposit receipt.
- Phone bill of deposit for installation.
- Post office change of address form
- Voter registration card.

Registration of a student who is not a resident is a fraudulent act. Any student found to have been fraudulently registered will be removed immediately and enrollment terminated. Parents or guardians making a fraudulent registration will be billed for tuition for the time the student has been improperly attending the School District of Albany.

If you do not understand these residency requirements, or are not sure whether your residence lies within the boundaries of the School District of Albany, please ask the District Office for assistance.

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I certify that I understand and meet the residency requirements, and acknowledge the penalty for fraudulent registration.

Student Name(s): _____

Parent/Guardian Signature: _____

Date: _____

I recognize that this digital signature takes place of a handwritten signature, pursuant to Wis Stats 137.15, 137.16, & 137.7.